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Memorandum

To: Bill Silvia, Louisiana State University System
Dave Nicklas, University of Louisiana System
Tolor White, Southern University System
Jan Jackson, Louisiana Community and Technical College System

From: Donald J. Vandal, Deputy Commissioner for Administration

Date: July 26, 2005

Re: FY 2005-2006 Annual Mandatory Attendance Fees Survey

This memorandum shall serve as the official request for the completion of the FY 2005-2006 Annual Mandatory Tuition and Fees Survey.

Please fill out the attached form for your respective systems and email to Mrs. Wendy C. Simoneaux, Assistant Commissioner for Finance at wsimoneaux@regents.state.la.us by **Friday, August 12, 2005**. Please include on the schedule any notes which may clarify unique circumstances regarding tuition and fees applicable to any of your institutions.

If you have any questions concerning this matter, contact me or Mrs. Simoneaux at 225-342-4253.