

**From:** Jeanne Burns

**Sent:** Friday, March 13, 2015 3:17 PM

**To:** Angela Greaud; Barbara Burke; Blanche A. Adams (DOE); Carl Young; Cyndi Dicarlo; Deanna Bynog; Debbie Fowler; Diana Kelly; Donna Guice; Donna Wadsworth; Elizabeth Block; Emily Williamson; Erin Carroll; Frances Davis; Gina Easterly; Glenda Island; Hannah Dietsch; Ivy Starns (DOE); Jenita Hegwood; Jenna Conway; Julie Stephenson; Katherine Lemoine (klemoine@nunez.edu); Kathy Porter; Linda Marino; Lisa Melson; Mary Breaud; Mary Ghongkedze; Mary Sciaraffa; Michelle Fazio Brunson; Pam Morgan; Pat Doerr; Peter Sheppard; Randall Esters; Raquel Ezell; Renee Robichaux; Rich Mancil; Rosalyn Holt; Willie Jones III  
**Subject:** B2K - Meeting Agenda (March 17) and Cluster Group Assignments

To: B2K Statewide Program Development Committee Members

The next meeting of the B2K Statewide Program Development Committee will take place on Tuesday, March 17, 2015 from 1:00 PM – 2:20 PM via a conference call. The call-in information is the following:

Call-in Number: 1-888-3918-2342

Access Code: 9711861#

Due to the amount of time it has taken to create the Cluster Groups, the majority of the meeting on March 17 will be spent discussing issues for the Cluster Groups to start the work.

You will find attached a copy of the agenda for the meeting. Please contact me if you would like to have additional items added to the agenda. You will find that the attached tentative timelines have been adjusted.

You will find attached a copy of the revised Letter of Intent. Please read the Letter of Intent prior to the meeting and identify final changes during the meeting. Based upon feedback on March 17, final changes will be made to the Letter of Intent, and it will be sent to chief academic officers at all of the two- and four-year colleges for final input. The final Letter of Intent will be submitted to the Board of Regents for approval at the April 22 Board of Regents meeting.

You will find attached a copy of the Birth to Kindergarten Syllabi Template. Please examine the template prior to the meeting. Time will be spent during the meeting to create the final template for use by all Cluster Groups when developing the course syllabi.

You will find attached the assignment of committee members to the six Cluster Groups based upon your input. As you will see in the attachment, no one volunteered for Cluster Group 4. If you are interested in moving to Cluster Group 4, please contact me prior to the meeting. Some members have not yet volunteered for a Cluster Group. If you have not, please contact me prior to the call to identify the Cluster Group that interests you. Please note that Cluster Group 1 and 4 have the greatest need for members. If you are interested in serving as a "Lead" or "Co-Lead" for your Cluster Group, please contact me before or after the meeting.

We look forward to your involvement on March 17.

Jeanne Burns

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