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P. O. Box 3677
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Phone (225) 342-4253, FAX (225) 342-9318
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Memorandum

To: Daniel Layzell, Louisiana State University System
Edwin Litolff, University of Louisiana System
Gloria Williams, Southern University System
Joe Marin, Louisiana Community and Technical College System

From: Barbara Goodson, Deputy Commissioner for Finance and Administration

Date: July 1, 2015

Re: FY 2015-2016 Mandatory Tuition and Fees Survey Request

This memorandum shall serve as the official request from your respective institutions for the completion of the FY 2015-2016 Mandatory Tuition and Fees Survey. The form needed to complete this request can be found on the Board of Regents website www.regents.state.la.us under the Finance/Facilities section under the heading "Forms and Reports"/"Mandatory Tuition and Fees Survey" after the Board of Regents website conversion is completed (estimated August 1). Please include on the schedules any notes which may clarify unique circumstances regarding tuition and fees applicable to any of your institutions. For the purpose of completing these forms, you should include your estimated energy surcharge amount. The annual amount reported should include only Fall and Spring fees. Summer and Intersessions are not included.

Please fill out the form 2015-2016 Annual Mandatory Tuition and Fees. Email the completed forms to Mrs. Lori Parker, Assistant Commissioner for Budget Analysis at lori.parker@la.gov by **Friday, August 14, 2015**.

If you have questions concerning these matters, please contact Lori Parker, Assistant Commissioner for Budget Analysis at 225-342-4253.