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Minutes
Board of Regents' Proprietary Schools Advisory Commission
July 11, 2017

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, July 11, 2017, at 10:05 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order, the roll was called, and a quorum was established.

Commission Members Present

Melanie Amrhein
James Dorris
James Fontenot, Vice Chair
Theresa Hay
Keith Jones, Chair
Raymond Lalonde

Staff Members Present

Nancy Beall
Chandra Cheatham
Carol Marabella
Larry Tremblay

Commission Members Absent

Richard D'Aquin
Sherrie Despino

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of May 9, 2017.

On motion of Ms. Hay, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the May 9, 2017 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was five initial license applications, the first from Louisiana Medical Certifications, LLC, Avoyelles Campus, located in Mansura, Louisiana, and represented by the school's owner, Ms. Lisa A. Gunnells. Ms. Marabella reviewed the materials for the Commission, informing the members that if this application is approved by the Board, it will be Ms. Gunnells' second licensed proprietary school. Her original school, located in New Roads, Louisiana, was licensed in March 2016. Ms. Gunnells is proposing to offer the Certified Nursing Assistant program, which is a three week, 100.0 clock hour program that is inclusive of both classroom and clinical experience. The program has received the required approval of the Louisiana Department of Health, Health Standards Section. Louisiana Medical Certifications, LLC, Avoyelles Campus, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the reason the owner desired to open a second school, proposed hours of operation, availability of clinical sites, and current job placement rate at the original school,

On motion of Mr. Fontenot, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve an initial operating license for Louisiana Medical Certifications, LLC, Avoyelles Campus, located in Mansura, Louisiana.

The second initial license application considered by the Commission was from Opelousas Academy of Nondestructive Testing, located in Opelousas, Louisiana, and represented by the school owners, Mr. Derrick N. Mayo and Ms. Jessica E. Mayo. Ms. Cheatham reviewed the materials for the Commission members, informing them that this institution is proposing to offer two programs of study--NDT Basic Program and NDT Advanced Program, both of which are a six week, 288.0 clock hour program. The Opelousas Academy of Nondestructive Testing had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the definition of “non-destructive testing”, wide range of employment opportunities available to graduates, national certification awarded upon successful completion of the program, pay range of individuals employed in the NDT field, and comparison of the proposed program offerings to those offered in other area schools,

On motion of Mr. Fontenot, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve an initial operating license for the Opelousas Academy of Nondestructive Testing, located in Opelousas, Louisiana.

The third initial license application considered by the Commission was from Premier Healthcare Training Solutions, LLC, located in Opelousas, Louisiana, and represented by the school’s owner, Ms. Shawanna M. Guillory. Ms. Cheatham reviewed the materials for the Commission members, informing them that this institution is proposing to offer one program of Study, Certified Nursing Assistant, which is a four week, 80.0 clock hour program that is inclusive of both classroom and clinical experience. The program has received the required

approval of the Louisiana Department of Health, Health Standards Section. Premier Healthcare Training Solutions, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the competition within the market area, owner's reason for opening a proprietary school, availability of clinical sites, owner's experience in the allied health field, and class times and length,

On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve an initial operating license for Premier Healthcare Training Solutions, LLC, located in Opelousas, Louisiana.

The fourth initial license application considered by the Commission was from Remington College, located in Baton Rouge, Louisiana, and represented by the school's Campus Director, Mr. Thomas Becker. Ms. Marabella informed the Commission that this institution was previously licensed as a proprietary school and is currently licensed by the Board of Regents as an academic degree-granting institution. Remington College is proposing to offer one program of study, Heating, Ventilation, & Air Conditioning, a twelve month, 59.0 quarter credit hour/960.0 clock hour program. Remington College (Baton Rouge Campus) had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the reason to offer the HVAC program, comparison of the length and cost of the anticipated program to other area schools, availability of financial aid to students who qualify, benefit of a degree vs. a diploma in the

HVAC field, and corporate plans to expand program offerings in the future,

On motion of Mr. Fontenot, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve an initial operating license for Remington College, located in Baton Rouge, Louisiana.

The fifth and final initial license application considered by the Commission was from Vista College, located in Lake Charles, Louisiana, and represented by Ms. Renee D. Gaddis, Senior Director of Compliance. Ms. Cheatham reviewed the materials for the Commission, informing the members that this institution would be offering one program of study, Medical Assisting, a 69.0 Quarter Credit Hours/1,020.0 clock hour program with an estimated completion time of forty-five weeks. Vista College had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the primary duties of a medical assistant, potential employers of medical assistants, locations of other sister campuses, reason for locating in Lake Charles, competition within the area market, comparison of the proposed tuition cost to tuition in other area schools, availability of financial aid to students who qualify, and programs to be proposed in the future,

On motion of Ms. Amrhein, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve an initial operating license for Vista College, located in Lake Charles, Louisiana.

The next agenda item considered by the Commission involved a change of ownership license application from Cameron College, located in New Orleans, Louisiana, and

represented by the institution's Executive Director, Mr. James H. Keen. This change of ownership application is being filed as the result of the death of the school's owner, Ms. Eleanor Cameron Skov. Cameron College has been licensed since 1983. Ms. Marabella reminded the Commission that the Proprietary Schools Law requires that a change of ownership be treated no differently than an initial license application. The change of ownership at Cameron College has been seamless for the students in that the curricula and instructors remain the same. Current program offerings are Advanced Phlebotomy (37.0 semester credit hours/690.0 clock hours/35.0 weeks), Medical Assistant (70.0 semester credit hours/1,335.0 clock hours/60.0 weeks), Medical Billing Specialist & Health Care Administration (52.0 semester credit hours/945.0 clock hours/50.0 weeks), and the AOS Degree in Medical Assistant (86.0 semester credit hours/1,575.0 clock hours/80.0 weeks). Cameron College had met all the legal and administrative requirements to be approved for a change of ownership license.

Following further discussion regarding the seamless transition of ownership, current student enrollment, availability of financial aid to students who qualify, and future plans to offer additional programs,

On motion of Ms. Amrhein, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve the change of ownership license application for Cameron College, Inc., located in New Orleans, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-six (26) schools

seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Mr. Fontenot, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Advance Healthcare Institute, LLC (05/26/11)
BAR/BRI (Baton Rouge) (05/23/12)
BAR/BRI (New Orleans) (05/23/12)
Blue Cliff College--Alexandria (05/25/06)
Delta College of Arts & Technology (06/25/92)
Diesel Driving Academy (Baton Rouge) (06/25/87)
Eastern College of Health Vocations--Shreveport (05/27/04)
Global Trucking Academy (06/29/16)
Grace & Favor Training Academy, LLC (05/21/14)
Heritage Dental Assisting Academy (06/29/16)
Lincoln College (05/22/03)
Louisiana Institute of Massage Therapy (05/22/13)
Medical Technical Institute (05/27/15)
Oak Park School of Dental Assisting (05/28/09)
Operation Spark (06/29/16)
Ouachita Truck Driving Academy, LLC (05/22/03)
Petra College, Inc. (05/27/15)
Remington College (Lafayette Campus) (05/26/11)
Remington College (Shreveport Campus) (05/26/11)
SIHAF Career Institute (05/21/14)
Southern Medical Corporation School of Ultrasound (06/26/97)
Virginia College (05/27/10)
Virginia College (Shreveport) (05/26/11)
WyoTech (Florida) (05/27/15)
WyoTech (Pennsylvania) (05/27/15)
WyoTech (Wyoming) (05/27/15)

Ms. Marabella informed the Commission that there were no schools that chose to not renew their licenses this renewal cycle.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Dr. Tremblay informed the Commission members that staff is continuing to develop the scope of work for the projected digitalization project for student records from closed proprietary schools. He also informed them that staff is working to secure an appointment to the Commission for the vacant position appointed by the State Association of Better Business Bureaus.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, September 12, 2017, at 10:00 a.m., in Room 1-190 of the Claiborne Building.

There being no further business, the meeting adjourned at 11:18 a.m.

APPENDIX A
GUESTS

Thomas Becker	Remington College
JoAnn Boudreaux	Remington College
Jack Capella	Cameron College
Renee Gaddis	Vista College
Shawanna Guillory	Premier Healthcare Training Solutions, LLC
Lisa Gunnells	Louisiana Medical Certifications, LLC, Avoyelles Campus
James Keen	Cameron College
Derrick Mayo	Opelousas Academy of Nondestructive Testing
Jessica Mayo	Opelousas Academy of Nondestructive Testing
Patricia Wilton	LA Department of Justice