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Minutes
Board of Regents' Proprietary Schools Advisory Commission
May 9, 2017

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, May 9, 2017, at 10:03 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called.

Commission Members Present

Sherrie Despino
James Dorris
Theresa Hay
Keith Jones, Chair
Raymond Lalonde

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Melanie Amrhein
Richard D'Aquin
James Fontenot, Vice Chair

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of March 14, 2017.

On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the March 14, 2017 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was an initial license application from Med-Advance Training located in Baton Rouge, Louisiana, and represented by the school's owners, Ms. Tonya Johnson and Mr. Anthony Johnson. Ms. Kron reviewed the materials for the Commission members, informing them that the institution would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health, Health Standards Section. Med-Advance has met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the offering of the single curriculum, the job demand for, and average salary of, CNAs, Ms. Johnson's background in allied health, the planned maximum class size, and the marketing strategy for the school,

On motion of Ms. Hay, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve an initial operating license for Med-Advance Training, located in Baton Rouge, Louisiana.

The next agenda item considered by the Commission involved a change-of-ownership license application from J W Training Center, LLC, located in Gonzales, Louisiana, and represented by the institution's new owner, Ms. Nette Alexander. Ms. Marabella reviewed the

materials for the Commission, informing the members that this will be Ms. Alexander's second licensed proprietary school as she has operated Julian Certified Nursing Assistant Training School, located in Plaquemine, Louisiana, since August 27, 2008. This school would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health, Health Standards Section. J W Training Center, LLC, has met all the legal and administrative requirements to be approved for a change of ownership license.

Following further discussion regarding the reason for Ms. Alexander's purchase of the school, the location of her currently licensed school, the anticipated class size, instructor requirements, and the potential starting salary for CNAs,

On motion of Mr. Lalonde, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve the change-of-ownership license application for J W Training Center, LLC, located in Gonzales, Louisiana.

The next agenda item considered by the Commission was an Associate in Occupational Studies (AOS) Degree application from Louisiana Culinary Institute, LLC, located in Baton Rouge, Louisiana. Ms. Kron reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. Louisiana Culinary Institute, LLC, is accredited by the Council on Occupational Education.

The proposed curriculum for the AOS Degree in Hospitality and Culinary Management is

73.0 semester credit hours/1,335.0 clock hours. Full-time students should be able to complete the program requirements in 16.0 months. Louisiana Culinary Institute's proposed AOS degree program has met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding the overall scope of the program, the reason for amending the program, and the revised course hours,

On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents approve the Associate in Occupational Studies Degree in Hospitality and Culinary Management for the Louisiana Culinary Institute, LLC, located in Baton Rouge, Louisiana.

The next agenda item considered by the Commission members was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-eight (28) schools seeking renewal. The schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommended that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Academy of Acadiana, Inc. (03/22/06)
Aesthetic Laser Institute, LLC (03/23/16)
Andrea's Career Institute, LLC (03/26/14)
At-Home Professions (04/22/99)
Baton Rouge Dental Assistant Academy (03/26/14)
Blue Cliff College--Houma (03/24/05)
Blue Cliff College--Metairie (03/23/00)
Blue Cliff College--Metairie, Satellite Campus (03/23/11)
Blue Cliff College--Shreveport (03/23/00)
Coastal College--Lafayette (04/23/98)

Coastal College--Monroe (03/28/96)
Delta College of Arts & Technology--Lafayette Branch (03/24/05)
Delta School of Business and Technology (05/06/80)
Goodwill Industries of Southeastern Louisiana, Inc. (03/25/15)
Healthcare & More (03/21/12)
Lenora School of Phlebotomy (04/28/94)
Louisiana Culinary Institute (03/27/03)
Louisiana Medical Certifications, LLC (03/23/16)
Mid City College (03/25/15)
New Horizons Computer Learning Center of Shreveport (03/23/16)
Pet Grooming Academy of Louisiana (03/21/12)
Raymond Career College (03/26/14)
Tulsa Welding School & Technology Center (03/25/15)
Unitech Training Academy (04/24/97)
Unitech Training Academy--Houma (03/22/06)
Universal Technical Institute--Florida Branch (04/23/98)
Universal Technical Institute of Texas, Inc. (04/03/85)
Workforce Career & Technical College (03/23/16)

Ms. Marabella informed the Commission members that there were two institutions that chose not to renew their licenses this renewal cycle. They were A & W Healthcare Educators, LLC (03/25/04) and LifeSmart Training Center, LLC (03/26/14). Staff will follow through to secure the student records from these closed schools.

The next item on the agenda was an update on program approvals. Chair Jones reminded the members that staff approved these updates administratively and course approvals were being shared with the Commission for informational purposes only.

Under Report from Staff, Ms. Marabella informed the Commission that the planning phase of the project for the digitalization of the student records from closed proprietary schools is progressing well. Staff is appreciative of the expertise and guidance provided by the IT staff.

Ms. Marabella reminded the Commission members that at the November 2016

Commission meeting, staff sought and received a directive from the Commission that licensed proprietary schools whose financial statements reflect a lack of solvency for more than a determinate period of time be required to come before the Commission to address potential impact. During this renewal cycle, a continued lack of solvency was demonstrated by an institution. However, staff did not request that the institution attend the meeting today because letters of credit have been submitted to the U. S. Department of Education as is the case when an accredited institution is categorized as being financially at risk. The letters of credit provide a reasonable expectation of protection for students should the school cease operation. In addition, the submission of a letter of credit is acceptable under La. R.S. 17:3141.8.D.(4).

Dr. Tremblay provided the Commission with an update on proposed legislation to exempt private providers of teacher preparation or educational leadership preparation programs from proprietary school licensure.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, July 11, 2017, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:07 a.m.

APPENDIX A
GUESTS

Nette Alexander

J W Training Center, LLC

Anthony Johnson

Med-Advance Training

Tonya Johnson

Med-Advance Training

April Ruffolo

Louisiana Culinary Institute

Patricia Wilton

LA Department of Justice