

Richard A. Lipsey
Chair

Edward D. Markle
Vice Chair

Marty J. Chabert
Secretary

Joseph C. Rallo, Ph.D.
Commissioner of
Higher Education



Claudia H. Adley
Blake R. David
Thomas G. Henning
Robert W. Levy
Roy O. Martin III
Charles R. McDonald
Darren G. Mire
Wilbert D. Pryor
T. Jay Seale III
W. Gray Stream
Collis B. Temple III
Jacqueline V. Wyatt
Adarian D. Williams, Student

BOARD OF REGENTS

P. O. Box 3677
Baton Rouge, LA 70821-3677
Phone (225) 342-4253, FAX (225) 342-9318
www.regents.la.gov

Minutes
Board of Regents' Proprietary Schools Advisory Commission
September 12, 2017

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, September 12, 2017, at 10:07 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called.

Commission Members Present

Melanie Amrhein
Sherrie Despino
James Dorris
Theresa Hay
Keith Jones, Chair

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Richard D'Aquin
James Fontenot, Vice Chair
Raymond Lalonde

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of July 11, 2017.

On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the July 11, 2017 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was five initial license applications of which the first was from Compassionate Healthcare Training, LLC, located in LaPlace, Louisiana, and represented by the school's owner, Ms. Yolanda Gauff. Ms. Kron reviewed the materials for the Commission noting that this institution would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program had received the required approval from the Louisiana Department of Health, Health Standards Section. Compassionate Healthcare Training, LLC, had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background, reasons for opening the school and choosing its location, and employment opportunities for graduates,

On motion of Ms. Amrhein, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Compassionate Healthcare Training, LLC, located in LaPlace, Louisiana.

The second initial license application considered by the Commission was from LA Comprehensive Medical Academy, LLC, located in Alexandria, Louisiana, and represented by Ms. Iris N. Jones, CEO. Ms. Kron reviewed the materials for the Commission members informing them that this school would be offering one program of study, Certified Nursing

Assistant, which is a four-week, 84.0 clock hour program (inclusive of both classroom and clinical experience). The program had received the required approval from the Louisiana Department of Health, Health Standards Section. LA Comprehensive Medical Academy, LLC, had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background and reasons for opening school, competition within the market area, advertising plans, tuition cost and available payment plans, and location of school,

On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for LA Comprehensive Medical Academy, LLC, located in Alexandria, Louisiana.

The third initial license application considered by the Commission was from Louisiana Dental Center School of Dental Assisting, located in Gonzales, Louisiana, and represented by one of the school owners, Dr. Keith Luminais. Ms. Marabella reviewed the materials for the Commission informing it that this institution would be offering one program of study, Dental Assisting, which is a ten-week, 80.0 clock hour program. The program will be taught on ten consecutive Saturdays at a practicing dental office. Participation in an optional 40.0 clock hour externship is available to the students. Louisiana Dental Center School of Dental Assisting had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background and corporate plans to expand business model, development of curriculum, employment opportunities for graduates, marketing strategies, availability of payment plans including third

party and in-house financing for students, male/female student ratio, and anticipated business competition in geographical area,

On motion of Ms. Despino, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Louisiana Dental Center School of Dental Assisting, located in Gonzales, Louisiana.

The fourth initial license application considered by the Commission was from Over Drive Truck Driving School of Louisiana, LLC, and represented by the school's owner, Mr. Philip R. Sims. Ms. Cheatham reviewed the materials for the Commission members informing them that this school would be offering one program of study, Commercial Truck Driving, (a four-week or eleven consecutive weekend program) which is 160.0 clock hours in length. Over Drive Truck Driving School of Louisiana, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the professional background of owner, variable class size, reason for opening the school, and regulatory differences between states relating to commercial vehicles,

On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Over Drive Truck Driving School of Louisiana, LLC, located in Deville, Louisiana.

The fifth and final license application considered by the Commission was from Woodland Healthcare Training, LLC, located in Denham Springs, Louisiana, and represented by the school's owners, Ms. Chillena M. Simon and Ms. Kierra H. Stewart. Ms. Marabella reviewed the materials

for the Commission noting that this institution would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program had received the required approval from the Louisiana Department of Health, Health Standards Section. Woodland Healthcare Training, LLC, had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the professional background of owners, reasons for opening the school, admissions screening process for potential students, reasons for choosing location of the school, employment opportunities for graduates, maximum class size, and hours of operation,

On motion of Ms. Hay, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Woodland Healthcare Training, LLC, located in Gonzales, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-eight (28) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Accelerated Dental Assisting Academy (08/24/11)
Accelerated Dental Assisting Academy (Lafayette) (08/26/15)
Accelerated Dental Assisting Academy (Monroe) (08/26/15)
Accelerated Dental Assisting Academy (New Orleans) (08/26/15)
Accelerated Dental Assisting Academy (Slidell) (08/26/15)
Advance Nursing Training, LLC (08/27/14)
Ark-La-Tex Dental Assisting Academy (08/26/10)
Aspire Medical Training Academy, Inc. (08/24/16)
Baton Rouge School of Computers (08/28/97)
Camelot College (08/28/86)
Coastal College--Alexandria (08/28/97)
Crescent City School of Gaming & Bartending (09/14/83)
Digital Media Institute at InterTech (08/27/14)
Falck Maritime Services (08/24/11)
Falck Safety Services--Houma (08/24/11)
Fortis College (08/26/10)
Healthcare Training Institute (08/27/08)
Julian Certified Nursing Assistant Training School (08/27/08)
Life Care, LLC (08/21/13)
Maritime Services Group of Louisiana, LLC (08/24/16)
Medical Training College (08/22/96)
New Horizons Computer Learning Center of New Orleans (08/21/13)
N.O.D.C. School for Dental Assisting (08/24/11)
River Cities School of Dental Assisting, Inc. (08/24/06)
Rock Bridge Training Institute, LLC (08/26/15)
Stick It Phlebotomy (08/26/15)
Unitech Training Academy--Lake Charles (08/27/09)
Universal Technical Institute of Northern Texas, LLC (08/24/16)

Ms. Marabella informed the Commission that there was one institution that chose not to renew its license this renewal cycle--Falck Safety Services--Maurice (08/24/11). Due to its continued presence in the state, the corporation that owned Falck Safety Services--Maurice will maintain the student records from this school.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course

approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Denise Kirkland of the Board of Regents' Finance Section presented a financial summary of the proprietary school activities, as well as a summary of the Student Record Administration Account of the Student Protection Fund for FY 2016-2017. Ms. Marabella shared with the Commission a numerical summary of proprietary school activities for the past fiscal year. She also distributed to the Commission a schedule of proposed meeting dates for calendar year 2018 to review for formal adoption at the November meeting of the Commission.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, November 14, 2017, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:21 a.m.

APPENDIX A
GUESTS

Yolanda Gauff	Compassionate Healthcare Training, LLC
Emile Hurts	LA Comprehensive Medical Academy, LLC
Iris Jones	LA Comprehensive Medical Academy, LLC
Dr. Keith Luminais	Louisiana Dental Center School of Dental Assisting
Chillena Simon	Woodland Healthcare Training, LLC
Phil Sims	Over Drive Truck Driving School of Louisiana, LLC
Kierra Stewart	Woodland Healthcare Training, LLC