

TITLE II TIMELINES FOR ETS AND STATE OF LOUISIANA (Updated: 9.11.17)

DATA ENTRY AND CORRECTION OF PROBLEMS		
Tasks	Timelines for Louisiana	Timelines for ETS
Teacher Preparation Programs start entering new 2016-17 data, update data from previous year, and check 2015-16 and 2014-15 completer data.	9/5/17	9/5/17 to 11/9/17
Title II Contact Persons participate in conference call conducted by BoR/LDOE about ETS reporting. (Telephone: 888-398-2342; Code: 9711861#)	9/14/17 (1:00 PM – 2:00 PM)	
BoR and LDOE provide campuses with Excel spreadsheets that show corrections for previous ETS report.	9/15/17	
Teacher Preparation Programs identify problems that can only be corrected by the State and submit Excel spreadsheet to BoR/LDOE.	9/5/17 to 10/13/17	
BoR/LDOE notify Teacher Preparation Programs if the State can correct all identified errors and tell campuses to contact ETS to correct other errors.	9/5/17 to 10/20/17	
Teacher Preparation Programs have <u>last day</u> to enter data on ETS web site or contact ETS about corrections that ETS must make.	11/9/17	
RESOLUTION PERIOD		
Tasks	Timelines for Louisiana	Timelines for ETS
ETS will compile data and prepare passage rate reports.		11/10/17 to 2/4/18
ETS will provide Teacher Preparation Programs with access to passage rate reports.		2/15/18 to 2/28/18
Teacher Preparation Programs will identify problems with reports that should have been resolved with ETS during the time period of 9/65/17 to 11/9/17 and contact ETS. If it is a correction that ETS was asked to correct, ETS will make the correction. If it is a correction that the Teacher Preparation Program failed to inform ETS, the Teacher Preparation Program will pay ETS to recalculate the results for the university/provider and statewide passage rate reports. Programs will also notify the BoR/LDOE of the problem.	2/15/18 to 2/28/18	
Title II Contact Persons will participate in conference call conducted by BoR/BESE about Westat reporting.	2/16/18 1:00 PM – 2:00 PM	
Teacher Preparation Programs will identify additional problems with data that can only be corrected by the State and notify BoR/LDOE.	2/15/18 to 2/21/18	
Teacher Preparation Programs have last day to contact ETS about problems that ETS must correct.	2/28/18	
ETS will prepare final reports.		3/1/18 to 4/9/18
BoR/LDOE will provide the programs with a listing of final changes that the State will make to the reports during spring 2018.	3/2/18 to 3/9/18	
Teacher Preparation Programs will identify corrections to mean Praxis scores due to ETS and State corrections and submit to BoR/LDOE.	3/11/18 to 3/16/18	
BoR/LDOE will correct passage rate reports, adjust statewide averages errors that can only be corrected by Louisiana and not ETS, correct mean scores, and provide programs with corrected reports.	3/18/18 to 4/9/18	
BoR/LDOE will deliver reports to Westat. (ETS will deliver reports to Westat for other states.)	4/13/18	4/15/18
Programs will certify Westat reports.	4/25/18	
USDE will charge a fine to programs if certified reports are not submitted by the deadline specified by Westat.	4/30/18	4/30/18