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**Minutes**  
**Board of Regents' Proprietary Schools Advisory Commission**  
**September 8, 2015**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, September 8, 2015, at 10:10 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge. Acting Chair Lalonde called the meeting to order and the roll was called.

**Commission Members Present**

Melanie Amrhein  
Richard D'Aquin  
Sherrie Despino  
Theresa Hay  
Keith Jones, Vice-Chair  
Raymond Lalonde

**Staff Members Present**

Chandra Cheatham  
Kristi Kron  
Carol Marabella  
Larry Tremblay

**Commission Members Absent**

Ralph Bender, Chair  
James Dorris  
James Fontenot

**Guests Present**

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of July 14, 2015.

**On motion of Mr. D'Aquin, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the July 14, 2015 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was eight initial license applications of which the first five applications were submitted from Accelerated Dental Assisting Academy, LLC, for proposed locations in Chalmette, Houma, Lafayette (second location), and Metairie (two locations), Louisiana, and represented by the school's Manager, Mr. David B. Roux. Ms. Marabella reviewed the materials for the Commission noting that these proposed five schools are owned by a practicing dentist, Dr. Jarrad Bencaz of Denham Springs, Louisiana, who currently has seven proprietary schools licensed by the Board of Regents. These five proposed new institutions, like their sister schools, would be offering one program of study, Dental Assisting, which is a ten-week, 80.0 clock hour program. The program will be taught at a dental clinic either on a Friday or Saturday, depending on school location. Each of the applications for Accelerated Dental Assisting Academy had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the job duties of a Dental Assistant, the annual number of graduates from the main campus located in Denham Springs, job placement assistance available to graduates, and the company's strategic business model,

**On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Accelerated Dental Assisting Academy, located in Chalmette, Louisiana.**

**On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Accelerated Dental Assisting Academy, located in Houma, Louisiana.**

**On motion of Mr. D'Aquin, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Accelerated Dental Assisting Academy (Lafayette II), located in Lafayette, Louisiana.**

**On motion of Ms. Hay, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Accelerated Dental Assisting Academy, located in Metairie, Louisiana.**

**On motion of Ms. Despino, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Accelerated Dental Assisting Academy (Metairie II), located in Metairie, Louisiana.**

The sixth initial license application considered by the Commission was from BARBRI of Louisiana--New Orleans (Loyola), located in New Orleans, Louisiana, and represented by Mr. Andrew T. Brown, BARBRI Financial Analyst. Ms. Kron informed the Commission that this proposed school would be the third location of BARBRI in the state, with current locations in Baton Rouge and New Orleans, and would be offering a five week, 96.0 clock hour Bar Review program. BARBRI of Louisiana--New Orleans (Loyola) had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the state specific bar review course, the corporation's nation wide locations of operation, the average student passage rate, the company's marketing strategy, and the various methods of instruction utilized in the presentation of the program,

**On motion of Mr. Jones, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for BARBRI of Louisiana--New Orleans (Loyola), located in New Orleans, Louisiana.**

The seventh initial license application considered by the Commission was from Divine Purpose Medical Technology located in Terrytown, Louisiana, and represented by Ms. Amanda H. Wilkerson, Owner/Administrator. Ms. Marabella reviewed the materials for the Commission informing it that the proposed institution would be offering one program of study, Certified Nursing Assistant, which is six week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health and Hospitals, Health Standards Section. Divine Purpose Medical Technology had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's selection of the proposed school's location, the need for CNA training programs in the greater New Orleans area, the student-to-teacher ratio in the training program, and the availability of payment plans for students,

**On motion of Ms. Despino, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Divine Purpose Medical Technology, located in Terrytown, Louisiana.**

The eighth and final initial license application considered by the Commission was from Honoré School for Dental Assisting, located in New Orleans, Louisiana, and represented by the school's Owner/Director, Dr. Cathy Honoré. Ms. Kron informed the Commission that the proposed institution would be offering one program of study, Dental Assisting, which is a sixteen week, 218.0 clock hour program. The program will be taught in Dr. Honoré's dental clinic on Fridays and Saturdays. Honoré School for Dental Assisting had met all the legal and administrative

requirements to be approved for an initial license.

Following further discussion regarding proposed school's marketing plan, the owner's reasons for opening a dental assistant school, the maximum number of students per class, and the average starting pay for dental assistants in the greater New Orleans area,

**On motion of Mr. Jones, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Honoré School for Dental Assisting, located in New Orleans, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-three (23) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Ms. Amhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).**

**Accelerated Dental Assisting Academy (08/24/11)**  
**Advance Nursing Training, LLC (08/27/14)**  
**Ark-La-Tex Dental Assisting Academy (08/26/10)**  
**Art Instruction School (09/21/74)**  
**Baton Rouge School of Computers (08/28/97)**  
**Camelot College (08/28/86)**  
**Coastal College--Alexandria (08/28/97)**  
**Crescent City Career Institute (08/28/03)**  
**Crescent City School of Gaming & Bartending (09/14/83)**  
**Digital Media Institute at InterTech (08/27/14)**  
**Falck Safety Services--Houma (08/24/11)**  
**Falck Safety Services--Maurice (08/24/11)**  
**Fortis College (08/26/10)**

**Healthcare Training Institute (08/27/08)**  
**Houston Marine Training Services (08/24/11)**  
**Julian Certified Nursing Assistant Training School (08/27/08)**  
**Life Care, LLC (08/21/13)**  
**Medical Training College (08/22/96)**  
**New Horizons Computer Learning Center of New Orleans (08/21/13)**  
**N.O.D.C. School for Dental Assisting (08/24/11)**  
**Peach Tree School of Dental Assisting, Inc. (08/26/10)**  
**River Cities School of Dental Assisting, Inc. (08/24/06)**  
**Unitech Training Academy--Lake Charles (08/27/09)**

Ms. Marabella informed the Commission that there were three institutions that choose not to renew their licenses this renewal cycle: College of Yoga Therapy, LLC (08/27/08), Lafayette General Medical Center School of Health Sciences (08/21/13), and OnTrac Academy, LLC (08/21/13). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Acting Chair Lalonde reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, a financial summary of the proprietary school activities, as well as a summary of the Student Record Administration Account of the Student Protection Fund, for FY 2014-2015 was presented to the Commission. Ms. Marabella shared with the Commission a numerical summary of proprietary school activities for the past fiscal year. She also distributed to the Commission a schedule of proposed meeting dates for calendar year 2016 to review for formal adoption at the November meeting of the Commission.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, November 10, 2015, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:10 a.m.

APPENDIX A  
GUESTS

Andrew Brown	BARBRI of LA--New Orleans (Loyola)
Zedra Charles	Divine Purpose Medical Technology
Dr. Cathy Honoré	Honoré School for Dental Assisting
David Roux	Accelerated Dental Assisting Academy, LLC
Amanda Wilkerson	Divine Purpose Medical Technology
Patricia Wilton	LA Department of Justice