



SOUTHERN UNIVERSITY AT NEW ORLEANS
 6400 PRESS DRIVE
 NEW ORLEANS, LOUISIANA 70126

Appendix I

DCC – SUNO – UNO Collaborative Initiative Academic Committee

Meeting Minutes — July 28, 2011 – 10:00 a.m.

Meeting called by: Dr. David S. Adegboye
 Vice Chancellor for Academic Affairs

Type of Meeting	Meeting of the Committee
Facilitator/Chair	Dr. David S. Adegboye
Recorder	Sally Novatney
Present	David S. Adegboye - SUNO, Merrill Johnson - UNO, Harold Gaspard - DCC, James Lowry- UNO, Emily Cospers - DCC, Yvette Alexis - DCC, Illya Tietzel - SUNO, Joe Omojola - SUNO, Mostafa Elaasar - SUNO

Dr. Adegboye welcomed those from the University of New Orleans (UNO) and Delgado Community College (DCC) and asked each person to please introduce him/herself. (See attached listing).

Dr. Adegboye started the discussions regarding the collaborative initiative by calling attention to the two documents that were distributed: 1) SUNO-UNO Partnership Initiatives and (2) Chancellor Ukpolo’s memo regarding establishment of Working Groups/Committees. The purpose of the collaborative initiative is to provide the framework for developing tangible ways in which the institutions can better work collectively.

Since the SUNO-UNO merger bill was not passed, the Legislature has given a charge to the three institutions here to demonstrate how they can work together. Chancellors of the three institutions have met, and Dr. Ukpolo followed up with the memorandum regarding Establishment of 6 Working Groups/Committees. Academic Affairs Committee’s task is an enormous one. Dr. Adegboye then threw open the meeting for ideas and requested each institution to outline areas of existing collaboration they are aware of.

Dr. Adegboye - SUNO

SUNO has always worked with UNO and DCC. The areas of cooperation with both institutions have been in:

- Cross Enrollment.
- Inter-Library Loan agreement, i.e. Louisiana through LOUIS and LALINC,
- Curriculum Development Partnership: Dr. Adegboye stated that as Chair of Biology he, along with Dr. Mary Clancy from UNO Biology Department, developed SUNO’s DNA Laboratory used to teach the Molecular Biology course.

- Research: there has been collaboration between SUNO and UNO on a NSF grant. (Dr. Illya Tietzel of SUNO and Dr. Wendy M. Schluchter of UNO.)
- 2+2 Agreement with DCC in B.S. Biology, B.S. Math & B.S. Criminal Justice.

For the future, Dr. Adegboye mentioned several ideas:

- The possibility of developing a joint Criminal Justice center.
- Intensification of collaborative research.
- 3+2 Partnership in engineering using SUNO's STEM programs (Math, Biology, Chemistry and Physics) which Dr. Omojola will discuss.
- Faculty exchange partnership in Chemistry was abolished; however, Dr. Omojola stated that it would be good to bring this back if the model could be improved.
- Institute a collaboration to bring in foreign students. Standard 3.3.1.4 identified a weakness at SUNO in that it does not have enough collaboration with International students; therefore, through this venture we can improve this initiative.
- Annual Joint Forum with SUNO-UNO-DCC, with a Guest Speaker on topics that will promote Higher Education in New Orleans.

Dr. Merrill Johnson - UNO:

Dr. Merrill Johnson spoke regarding this venture and thanked those responsible for inviting UNO to become a member of this committee. The UNO team was missing one member, from College of Education for the meeting today.

- Research Partnership and 3D Internet which we can build a partnership to participate in giving courses in 3D internet which is an up and coming program. Met with the University of Texas and they are going ahead with this initiative in a big way. 3D Internet is a good idea for engineering programs. Delgado stated that they have an interest in 3D internet also. Mr. Merrill told the meeting about "Second Life" and how campuses are built with 3D.
- Not sure about the Chemistry part of the program and would have to have time to find out about it.
- 2+2 Partnership - UNO is always interested in these partnerships - whatever way UNO can facilitate this, they are willing.
- Not sure about the Engineering program. Dr. Adegboye asked Dr. Omojola who was a former Dean of Science at SUNO to explain the former 3+2 program in Engineering.
- UNO has a great joint partnership in International studies with Summer Schools in various countries and a creative writing program in a foreign country and UNO has a large number of International students attending UNO, roughly 8% of the student population is international. There are about 130 Latin American students. UNO is defining itself with new technologies, delivery content and global university. They offer 450 online courses a year and would like to develop a larger international program.
- UNO has a great deal of interest in working with SUNO in respect to Criminal Justice and Social Work programs.

Mr. Harold Gaspard - DCC:

Mr. Harold Gaspard spoke for Delgado Community College. He spoke on various subjects:

- Expand the 2+2 agreement.
- Cooperate with SUNO on programs.
- Expand DCC for the students.
- Get into Health Care in a big way.
- Many students working at DCC toward a Bachelor's degree (at SUNO).
- Working with SUNO regarding Cross Enrollment.
- Working with UNO and Southeastern regarding Cross Enrollment.
- Exploring possibility of teaching on other campuses in the future (running out of space at DCC).
- Better utilize facilities.
- Research is woefully understaffed at technician level. Open to working with SUNO and UNO in research, although DCC is not a research institute. Demand for research will be there.
- Looking at other programs, i.e. Sports medicine, which may interest SUNO & UNO.

Mr. Gaspard concluded by saying that there are a lot of areas to look at and collaborate in articulation matrix.

Dr. Joe Omojola - SUNO:

Dr. Omojola talked about the fact that between Delgado's students and graduate students at UNO, SUNO is in the middle. He mentioned the 3+2 partnership in engineering before Katrina and would like to work to have it return using SUNO's STEM programs (Mathematics, Biology, Chemistry and Physics). Dr. Omojola asked what UNO's requirements from Science & Math for their Naval Architectural program were? Mr. Johnson said that he would have to check into the partnership requirements. Dr. Elaasar said he would send to the Dean of Engineering what SUNO had before Katrina.

Dr. Adegboye suggested that the Academic Committee should focus on specific contributions and said that the focus could fall into various categories:

- Issues related to curriculum.
- Research
- Grantsmanship
- Faculty
- Student Data Update among the institutions, useful for GRAD Act reporting, e.g. SUNO has had excellent students coming from Delgado in our science programs.
- Annual Joint Lecture/Seminar. A joint meeting at UNO arena; invite an eminent speaker; focus on improving higher education in the New Orleans area. This could be an annual event.

In conclusion, it was agreed that each institution provide a written outline of their capabilities in the areas outlined above by August 5th.

Mr. Gaspard, DCC, said he would look into getting together with faculty on an entry level as to what is expected so it will match each institution and also look at development programs and student learning outcomes, and grants for students in developmental education.

Dr. Tietzel brought up the problem of retention and how it can be improved. A discussion followed regarding retention and how it needs to be redefined and that it is actually a nationwide problem. Mr. Johnson said that UNO changed the policy in order to increase their graduation rate. Dr. Adegboye stated that as soon as students admitted under the Open Admissions Standard are phased out at SUNO, the playing field will change, that the Selective Admission standard is expected to help improve SUNO's graduation rate.

It was agreed that the next meeting will be held on Thursday, August 11, 2011, at 10:00 a.m. in the Chancellor's Conference Room, SUNO. Dr. Adegboye thanked everyone for their participation and asked them all to come up with concrete recommendations for the next meeting.

There being no further business, the meeting adjourned at 11:30 a.m.



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Appendix II

DCC – SUNO – UNO Collaborative Initiative Academic Committee

Meeting Minutes — August 11, 2011 – 10:00 a.m.

Meeting called by: Dr. David S. Adegboye
 Vice Chancellor for Academic Affairs

Type of Meeting	Meeting of the Committee
Facilitator/Chair	Dr. David S. Adegboye
Recorder	Sally Novatney
Present	David S. Adegboye - SUNO, Merrill Johnson - UNO, James Lowry-UNO, Martha Blanchard - UNO, Emily Cospser - DCC, Darlene Williams - DCC, Illya Tietzel - SUNO, Mostafa Elaasar - SUNO

Dr. Adegboye welcomed members from the University of New Orleans (UNO) and Delgado Community College (DCC) and asked each person to please introduce him/herself. (See attached listing).

Dr. Adegboye gave a brief summary of what the Collaborative Initiative is about and said that it is part of a request from the Legislature that SUNO-UNO-DCC work together to improve higher education in the New Orleans area and the timeline for producing a document in this regard is February 2012. He stated that the Chancellors from the three universities met and named six committees to work together. Our committee, Academic Committee, will look at matters related to academics. Dr. Adegboye explained that the first meeting of the Academic Committee held on July 28, 2011, was a brain storming session. It was decided that each university representative was to put in writing the ideas for the committee to work on. Today we will review those ideas and work toward making a master plan to submit to the Central Committee of Chancellors. He stated that a good response was received from UNO and from Drs. Tietzel and Omojola of SUNO. Therefore, Dr. Adegboye asked Dr. Johnson from UNO to present his write-up to the Committee.

- A. Dr. Johnson stated that he responded to specific questions asked at the last meeting and explain his submission (attached).

Responses to Specific Requests at 7-28-11 Meeting

Merrill Johnson, Senior Associate Vice Chancellor
 Academic Affairs, University of New Orleans

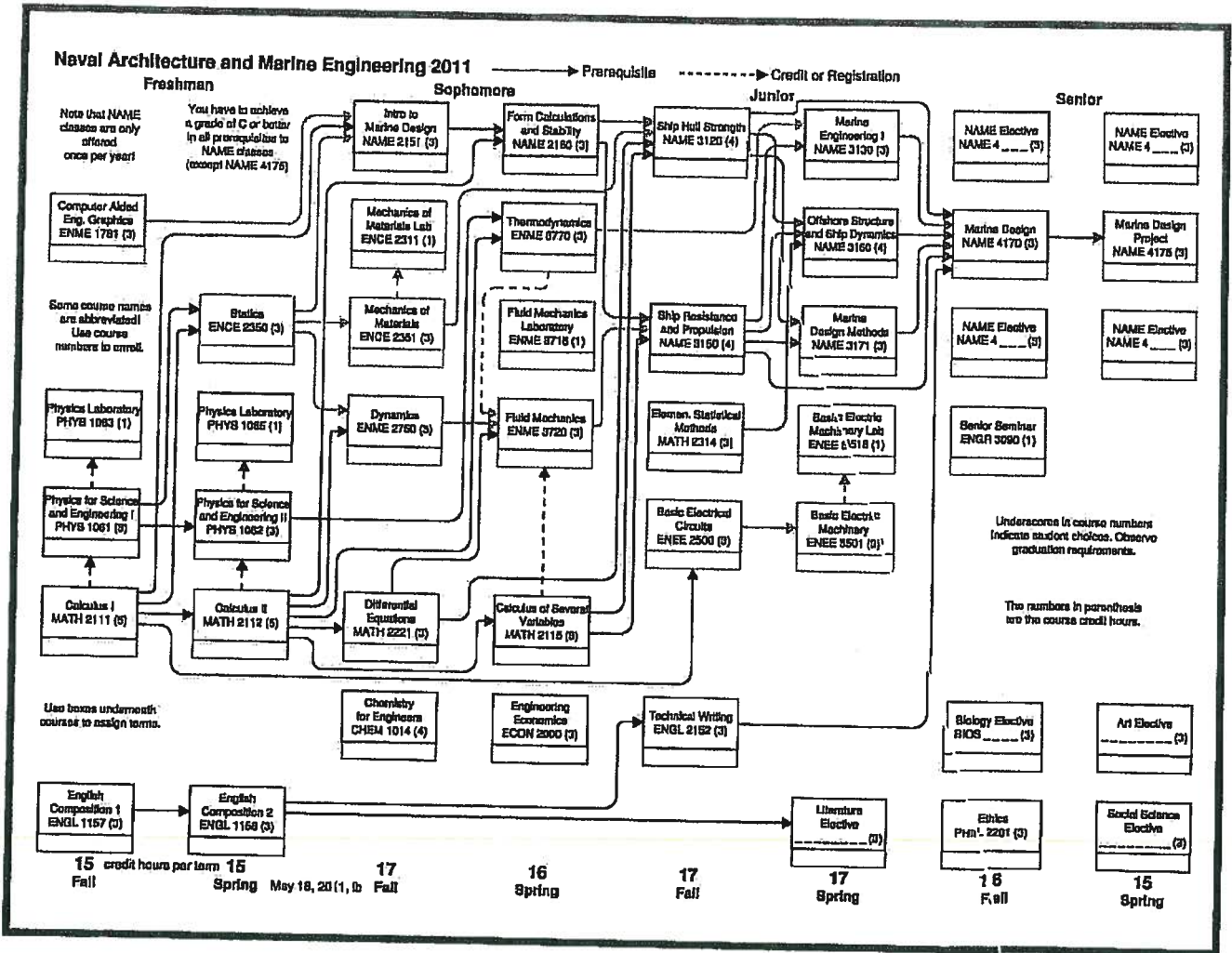


Figure 1: Naval Architecture Course Progression

The College of Engineering at UNO also offers majors in Electrical Engineering, Mechanical Engineering, and Civil and Environmental Engineering. We will include the flow charts for these majors (Figures 2, 3, and 4); but since the question from the last meeting focused on NAME requirements, we will not comment further on the course progressions. We will add that each department uses its own flowchart formatting.

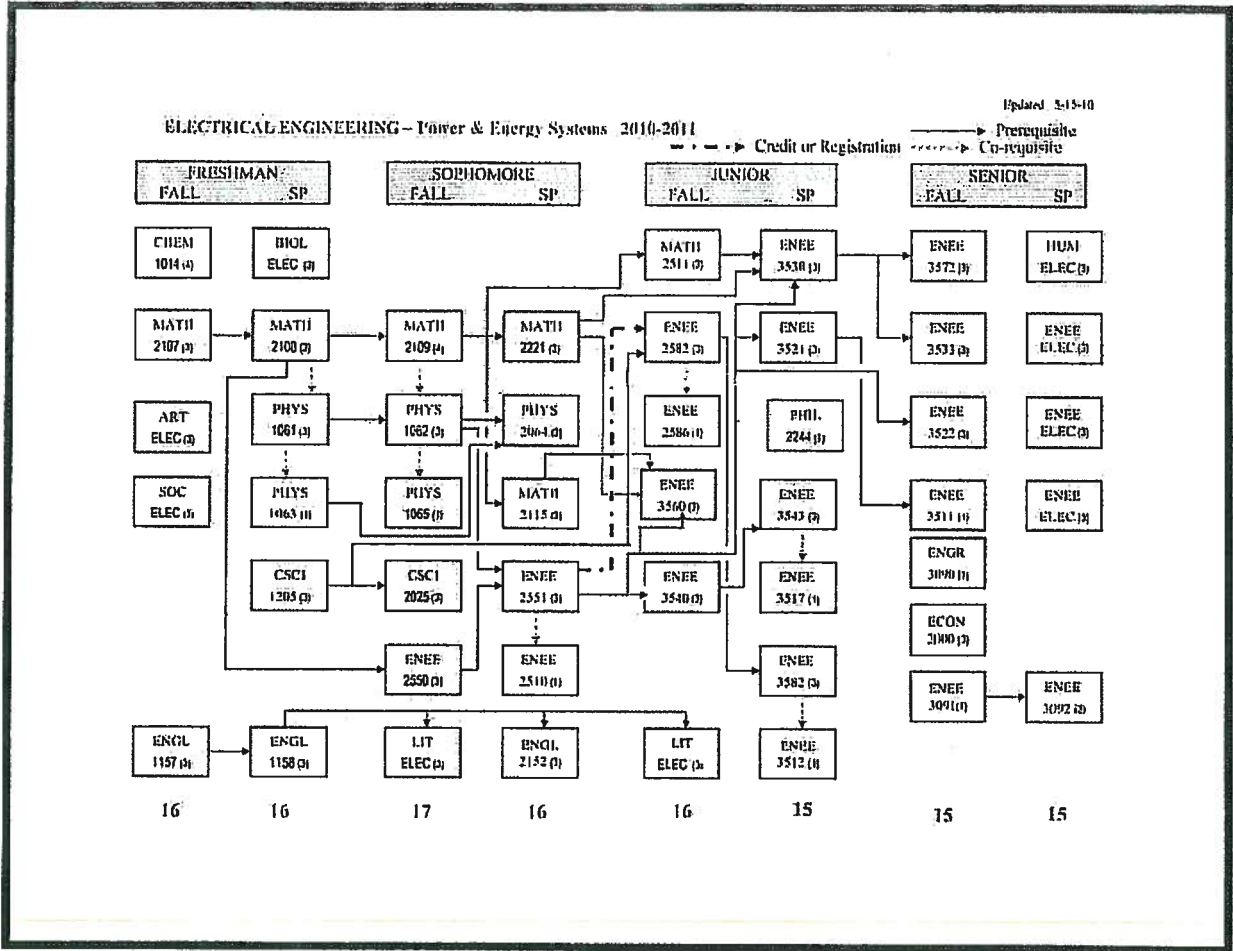


Figure 2: Electrical Engineering Course Progression

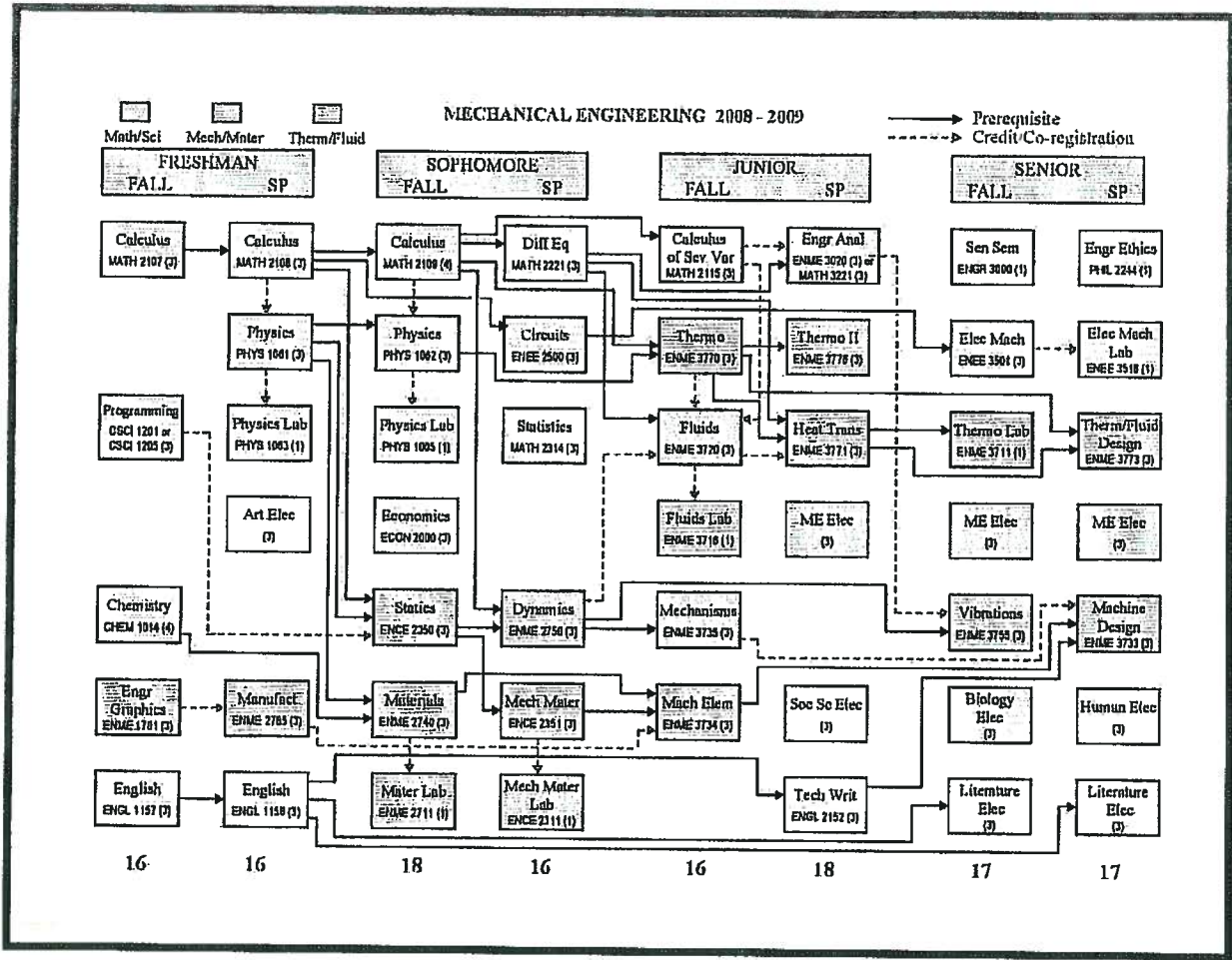


Figure 3: Mechanical Engineering Course Progression

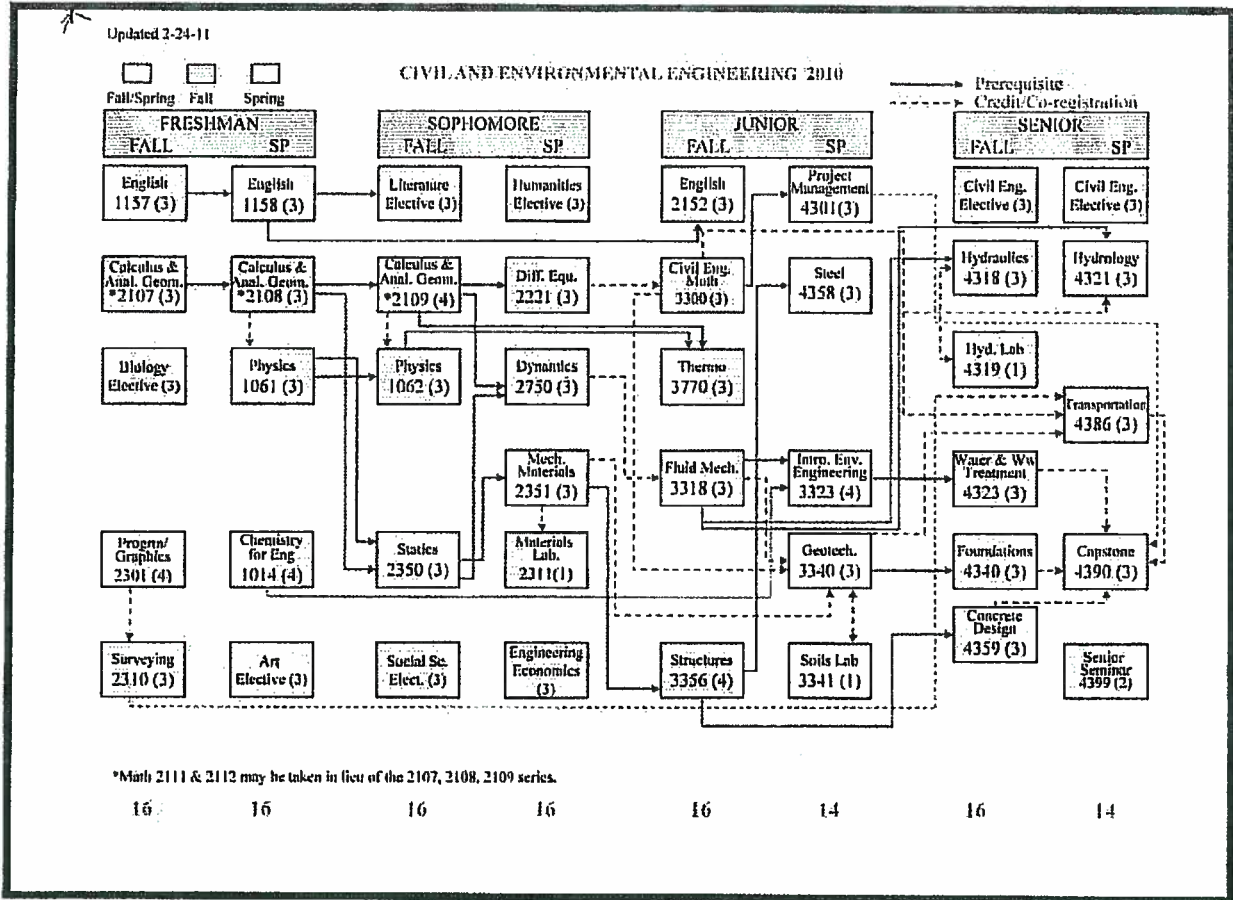


Figure 4: Civil and Environmental Engineering Course Progression

Request: Update on JFAP program in Chemistry.

The current Acting Chancellor/Provost at UNO, Joe King, who was Dean of the College of Sciences for a decade and a half, indicated that UNO had two Chemistry professors funded by the JFAP program. One of these two professors was tenured by the University.

Request: Delgado student outcomes at UNO.

We are able to provide only preliminary data at this point, based on information supplied for the Grad Acts. We were told by our institutional research people that we can do a subsequent survey of Delgado students, if requested.

As Table 1 indicates, UNO receives 12-1300 transfer students each year at the undergraduate level. Between 63 and 64 percent of these students enroll for the following fall semester.

Table 1: Retention Rate, All Baccalaureate Degree-Seeking Students

	Baseline	Year 1
Term of Data	AY 08-09	AY 09-10
# enrolled		
Summer	123	110
Fall	680	762
Spring	403	435
Spring Intersession	1	1
Total	1,207	1,308
# retained to next Fall semester	774	827
Rate	64.1%	63.2%

Note: Data include Summer semester and Spring Intersession.

Table 2 is specific to Delgado and Nunez Community Colleges. In terms of Delgado, transfers in the 08 and 09 years were 172 and 207 students, respectively. The number of transfers is increasing, as are retention rates, although much is left to be done to improve retention rates.

Table 2: Retention Rate, Delgado and Nunez Students

	Delgado		Nunez	
	Baseline	Year 1	Baseline	Year 1
Term of Data	AY 08-09	AY 09-10	AY 08-09	AY 09-10
# enrolled				
Summer	20	20	1	3
Fall	149	177	15	23
Spring	92	106	9	11
Spring Intersession	1	1	0	0
Total	262	304	25	37
# retained to next Fall semester	172	207	12	20
Rate	65.6%	68.1%	48.0%	54.1%

Note: Data include Summer semester and Spring Intersession.

Data only include transfer Students whose last school attended was Delgado or Nunez respectively.

We have additional data on students who transfer from Delgado to UNO with an associate degree in hand (Table 3). The figures are much lower, although there was a marked increase in the number of transfers between 08 and 09. It is interesting that retention rates, while close to overall rates, trend lower.

Table 3: Transfer Students with Associate Degrees

	Delgado		Nunez	
	Baseline	Year 1	Baseline	Year 1
Term of Data	AY 08-09	AY 09-10	AY 08-09	AY 09-10
# transfers in during AY (degree-seeking UGs) w/Associate degrees	34	43	6	1
<i># Transferred in Summer</i>	1	4	1	1
<i># Transferred in Fall</i>	23	25	4	0
<i># Transferred in Spring</i>	10	14	1	0
# retained to next Fall semester	21	24	3	1
Rate	61.8%	55.8%	50.0%	100.0%
Data only include transfer students with associate degrees from Delgado or Nunez respectively.				

Finally, we have information regarding average time at UNO and graduation trends for Delgado students (Table 4). Note that for students beginning in 2006 and 2007, average attendance was for six semesters. Graduation rates are 27 and 24 percent over the periods specified.

Table 4: Delgado Transfer Graduation Trends

Transfer Students from Delgado admitted and enrolled in Fall 2006					
Headcount	Average of Number of semesters enrolled at UNO (irrespective of graduation)	Degrees Awarded at UNO			
		BA	BGS	BIS	BS
106	6	4	2	1	22

Transfer Students from Delgado admitted and enrolled in Fall 2007		
Headcount	Average of Number of semesters enrolled at UNO	Degrees Awarded at UNO

		BA	BGS	BIS	BS
149	6	11	3	3	19

Specific Contributions

We will respond as follows to Dr. Adegboye's request for specific contributions from the last meeting:

Issues related to curriculum

- **Engineering 3/2 curriculum.** More than one member of the committee raised the issue of reviving the 3/2 Physics/Engineering program. This program is still described in the UNO catalog as the "Dual Degree Program with Xavier, SUNO, Loyola, Dillard," and is described as follows on page 78 of the current catalog:

The University of New Orleans (UNO) has established a cooperative dual degree also known as 3+2 program in physics/engineering. The program is five years in length and leads to a Bachelor of Science degree in Physics from the cooperating university and a Bachelor of Science degree in engineering from UNO. Students attend the cooperating university for three years, majoring in physics, and then transfer to UNO for two additional years, concentrating in one of the four professional engineering degree programs: civil, electrical, mechanical, or naval architecture and marine engineering. Students are awarded the two baccalaureate degrees upon completion of the five-year program.

The following procedures are in place to complete the program, which in fact leads to two degrees:

During the first three years of the program the student takes basic arts and sciences courses. The student is then eligible to pursue UNO's B.S. degree curricula in engineering. (Registration, in writing, at the UNO College of Engineering is required.) Students will not be permitted to graduate under catalogs dated prior to the date of actual written UNO registration. At the time of registration the student will receive advising necessary to direct and complete the program. The student must be admitted to UNO and to the College of Engineering (not pre-engineering) for the last 60 hours of the engineering degree. Cross-registered courses taken before admission to the College of Engineering do not count in the 60 hours. Students not admitted before the last 60 hours will be considered as transfer students, not as dual degree or 3+2 students. General degree requirements must be completed before the baccalaureate degrees can be awarded. For details, contact the College office.

Credits gained at the two institutions will be mutually accepted. Engineering courses completed at UNO will be counted, in part, as electives in the physics program, and physics courses taken will be counted, in part, as electives in the UNO engineering programs. To be eligible for UNO's B.S. degree curricula in engineering, junior-year students must have a 2.5 grade-point average (on a 4-point system). Students must earn a grade of 2.0 or better in UNO in all science and mathematics courses, a 2.0 or better in UNO engineering courses, and a 2.0

or better in all courses taken during the last 60 hours of courses offered for degrees.

I spoke with the Interim Dean of Engineering and she was quite happy to explore future possibilities, keeping in mind the changes that have occurred since Katrina.

- **Social Work/Criminal Justice.** SUNO is highly regarded for its programs in Social Work and Criminal Justice. UNO would be interested in exploring ways that the SUNO programs could be used to enrich the experiences, particularly at the graduate level, of UNO students.
- **Sports medicine.** This (or a similar) area of study was recommended by Delgado. We have not yet explored this possibility formally with deans and chairs at UNO, but it would appear to be a good match with much of what UNO is already doing.
- **Program-specific articulation arrangements.** General articulation agreements already exist between Delgado and UNO, thanks to the statewide model promulgated a year ago, and some specific programmatic agreements already exist (e.g., Business). But it would appear to prove beneficial to all parties in the list of specific agreements could be expanded for all schools. Indeed, UNO departments have already been asked to work up lists.

Issues related to Research/Grants

This type of activity is highly reliant on the initiative of individual faculty members. I would recommend that each institution's research people correspond on how best to cooperate (in the case of UNO, this would be Vice Chancellor Whittenburg).

Issues related to faculty

Faculty interchange should be promoted, where it is helpful. In our opinion, the nature of faculty interchange and cooperation will be a function of the programmatic decisions that are made, and faculty decisions should follow academic decisions.

Other Suggestions

We have no reluctance to upgrade our data analysis to include interaction with SUNO and Delgado, where the data exist and/or can be generated. In addition, we certainly embrace the notion that a joint meeting of faculties is desirable (although the UNO Arena is so large that it might be overwhelming).

We suggest additional first steps toward a broader partnership among the three institutions:

- Creation of a joint website. (added several suggestions i.e., it could let students know about “which classes are transferable” and used for “recruiting”).
- Recognition of each institution’s parking stickers on the other campuses.
- Facilities sharing (assuming the usual liability/infrastructural details can be worked out).

After Dr. Johnson, a Delgado representative, gave his presentation, discussed the impression of students from DCC not being qualified to enter a 4-year college/university. DCC has a lot of developmental courses and discussed offering developmental courses as cross-enrollment courses. Also discussed was the interest in increasing Articulation agreements and looking at development classes to be sure that they meet the requirements for 4 year colleges.

After this discussion, Dr. Adegboye stated that he was pleased to see the UNO Assistant Dean of Education here at this meeting. He said that Dr. Jeanne Burns from BoR was at SUNO at our invitation to discuss a Master’s program in Curriculum and Instruction with concentration in Early Childhood and Elementary Education. Dr. Burns will be going to UNO with SUNO’s Dean of Education to discuss this development and hoped that SUNO/UNO could participate in a joint Master’s program as SUNO will not be able to meet enrollment targets alone with a Masters in Curriculum and Instruction. The two schools will be able to select the relevant discipline for the joint Master’s program.

B. Dr. Illya Tietzel from SUNO made his presentation (see below):

Tietzel UNO – SUNO – DCC proposal Ideas

(1) Goal: Develop a pre-nursing program for non-traditional students between DCC-SUNO-UNO that uses on-line hybrid technologies such as Blackboard and Second life.

- DCC: provides Gen Ed. Courses, benefits from program completers that can enroll in nursing degree programs
- SUNO: provides Blackboard hybrid courses in relevant Biology courses
- UNO: provides Second Life environment content
- Rationale: Blackboard hybrid technology was used to retain nontraditional nursing students in Baltimore HBCU. Second Life was used in an online Nursing program
- Potential funding: NSF Research Coordination Networks (11-531) (a)RCN-SEES: The Science, Engineering and Education for Sustainability, (b) RCN-UBE: The Undergraduate Biology Education

- **References:** (Merrill EB, Reinckens T, Yarborough M, Robinson VI. Retaining and assisting nontraditional nursing students in a baccalaureate nursing program utilizing Blackboard & Tegrity technologies. ABNF J. 2006 Summer;17(3):107-10. PubMed PMID: 16948363.) (Schmidt B, Stewart S. Implementing the virtual reality learning environment: Second Life. Nurse Educ. 2009 Jul-Aug;34(4):152-5. Review. PubMed PMID: 19574850.)

(2) Goal: Innovation Corps Program (I-Corps) NSF 11-560 (SUNO-UNO Entrepreneur-AMRI Partnership):

- An I-Corp team will need be established between SUNO, UNO and DCC prior to proposal submission. The I-Corps team will consist of three roles:
- Entrepreneurial Lead (SUNO): Minority students such SUNO graduates (e.g. Chaz Tanner) and the newly approved on-campus business incubator facility of SUNO will provide access to minorities, implementing NSF's requirement of Broader Impact for minorities. The former student has be knowledgeable about the innovation technology.
- I-Corps Mentor (SUNO or DCC): SUNO's Dr. Louis Mancuso was mentor on several Entrepreneur awards of SUNO students and brings expertise to mentor the Entrepreneurial Lead of several and
- Principal Investigator (UNO): The principal investigator from the Advanced Materials Research Institute will bring project ideas to be marketed by the Entrepreneurial Lead. The PI will also fulfill the requirement of having obtained an NSF grant in the last 5 years.
- References: <http://www.nsf.gov/pubs/2011/nsf11560/nsf11560.htm>
- Potential funding: Innovation Corps Program (I-Corps) NSF 11-560

(3) Goal: Maritime Environmental Resources and Information Center (MERIC)- SUNO BIOLOGY-DCC Technical Division:

- UNO will research and develop "clean technologies" applicable for the shipbuilding, ship repair, ship operations, and ship dismantling /recycling processes using its Emissions Test Facility (ETF) available can be used to simulate manufacturing processes to measure and model emission potential of various processes and materials.
- SUNO's biology undergraduate students and faculty with track record of environmental research will take and analyze air, water, and soil sampling. Potential candidates are Dr. Kambhampati (bioremediation, soil, water sampling), Dr. Tietzel (fish and microbial marine analysis) and other faculty.
- Delgado's TECHNICAL DIVISION headed by KIM RUGON, M.A., EXECUTIVE DEAN, will use students of the appropriate technical programs (e.g. Marine/Maintenance Electrical Apprentice Certificate of Technical Studies ,Sheetmetal Apprentice Certificate of Technical Studies, Welding Certificate of Technical Studies, Shipfitter Apprentice (TCA)) to apply the clean technologies for ship building, repair, dismantling
- Potential funding: TBA

(4) Goal: Informal Science Education (ISE) NSF 11-546 Partnership between DCC-SUNO-UNO:

- UNO: The Survey Research Center (Director: Dr. Robert T. Sims) will use its survey resources (questionnaire design and survey methodology, elite interviewing, personal interviewing, telephone data collection with (CATI) system) to (a) assess public exposure to Informal Science Education in the Greater New Orleans Area, (b) assess interest in Informal Science Education, (c) assess preferred topics of Informal Science Education e.g. Environmental Sciences such as Global Warming and Oil spills, Biomedical Science and Health, (d) assess preferred avenues of Informal Science Education such as Online virtual worlds such as 2nd life, games, activities at farmer’s markets or festivals.
- SUNO: Education faculty of SUNO such as Dr. Ezell will develop pedagogy, Natural Sciences Faculty such as Dr. Kambhampati & Tietzel & others (Biology), Dr. Omojola & Elaasar (Physics), Dr. Belmasrou & Marinov & Kim & Singleton & Chen (Mathematics) will develop content. The involved faculty will also attend relevant conferences such as “NSF- Becoming the Messenger” in preparation for the planned activities. Satellite Telecommunications Network Interface/Distance Learning (Mike Meehan, Title III) can disseminate material over New Orleans local cable TV network.
- DCC: Faculty and students of the Performance and Media Arts Degree with Concentrations: in Print/Broadcast Journalism, Public Relations, Speech Communication, Television Production, Theatre Arts will contribute in preparation as well as dissemination of material and outreach activities.
- Track Research, then Track “Scale up” of use of 2nd life, farmers’ markets, festival activities to teach STEM concepts to
- Potential funding: Informal Science Education (ISE) NSF 11-546

(5) Goal: Catalyzing New International Collaborations between New Orleans institutions (SUNO-UNO-DCC) and International Partners

- SUNO-DCC-UNO hosts planning visit of foreign collaborating international partners to draft and/or ratify collaborative agreements
- SUNO: Faculty of the Department of Natural Sciences use potential connections of faculty to diverse countries such as Africa, West Europe and Asia to find interested Faculty/Academic institutions abroad for collaborative research
- UNO: Shares and provides experience and expertise from UNO’s own established International Collaboration to assist DCC and SUNO to propose international collaborations. UNO initiates new collaborations.
- DCC: Faculty of DCC use potential connections of faculty to diverse countries such as Africa, West Europe and Asia to find interested Faculty/Academic institutions abroad for collaborative research
- Potential funding: Catalyzing New International Collaborations NSF 11-508

Disclaimer:

The suggested involved parties have to be contacted and agreements about their participation has to be obtained.

Dr. Adegboye stated that these “Research” focused ideas will be a sub-heading in the Academic Committee’s master document and stated that SUNO can do the research, UNO develop the technology, and DCC with the “hands-on people” could test the practical side of the ideas.

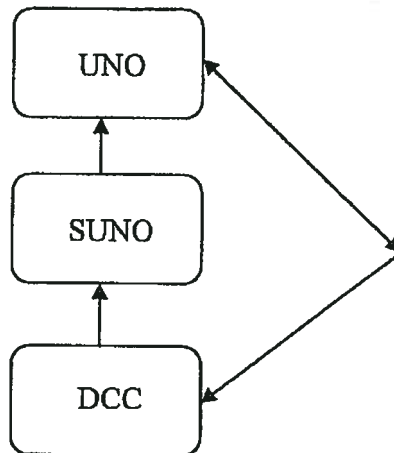
- C. Dr. Omojola was not present, however, Dr. Mostafa Elaasar presented Dr. Omojola’s ideas. See below:

DCC-SUNO-UNO Collaborative

Summary of Capabilities

As indicated in the following figure, DCC can serve as a feeder to SUNO’s undergraduate degree programs while SUNO graduates can share activities with programs such as LAMP. SUNO graduates can complete 3+2 engineering degrees at UNO. Additionally, SUNO graduates can attend graduate school at UNO.

Figure 1: Collaboration Flowchart



At this point, Dr. James Lowry had a question regarding Dr. Omojola’s flow chart that the chart did not accurately show the participation of UNO with DCC and proposed a different flow chart be established that connects DCC with UNO. This was accepted.

Dr. Adegboye stated that SUNO didn't do a different write up as he, Dr. Adegboye, had presented SUNO's ideas at the July 28th meeting (see Minutes of July 28, 2011 meeting).

Ms. Emily Cospers stated that DCC wants to continue the 2+2 participation and communicate this information to DCC advisors so that students know about the 2+2 and would like their advisors to be brought into the loop.

NOTE: Dr. Gaspard was unable to attend today's meeting however emailed the document below. Ms. Cospers and Ms. Williams were unable to comment on the document as it was just received by them. They had not spoken with Dr. Gaspard about it but presented it to the Committee for their review. See below:

DCC Academic Committee Collaboration Report

1. Issues related to curriculum
 - 2+2 Biology with SUNO
 - 2+2 Math with SUNO
 - 2+2 Criminal Justice with SUNO
 - 2+2 Business Administration with UNO
 - Theater Department recently began discussions regarding 2+2 with UNO
 - Fine Arts faculty will approach UNO with discussions regarding AALT

2. Research
 - DCC & SUNO are presently engaged in developing the Five Fifth's Agenda
 - DCC & SUNO are developing Honore's Center

3. Grantsmanship

4. Faculty
 - Dr. Adnan Omar, Chair MIS at SUNO, serves on DCC's CMIN Advisory Board
 - DCC & SUNO are discussing 2+2 in CMIN
 - Jennifer Johnson of DCC worked with Dr. Germain McCarthy of UNO on the Louisiana Systems Initiative Program (LasIP) for the last three years

5. Student Data
 - College Connection MOA with UNO
 - College Connection MOA with SUNO (signed July, 2011)

6. Annual Joint Lecture/Seminar
 - Collaboration in resources between the three institutions could allow for the attraction of prominent national speakers

DCC-SUNO-UNO Collaborative Initiative
Academic Committee Meeting
August 11, 2011

SIGN-IN SHEET

	NAME (please print)		
1.	Emily Cospel	DCC	ecospee@dcc.edu
2.	Darlene Williams	DCC	dwilli2@dcc.edu
3.	Ilyse Tietzel	SUNO	
4.	Merrill Johnson	UNO	
5.	Martha Blanchard	UNO	mblancha@uno.edu
6.	James Lowry	UNO	
7.	David S. Adegbeye	SUNO	
8.	MOSTAFA ELAASAR	SUNO	
9.			
10.			
11.			
12.			

DCC-SUNO-UNO COLLABORATIVE INITIATIVE

Recommendations of the Academic Committee

PREAMBLE

The Academic Committee of the DCC-SUNO-UNO Collaborative Initiative carried out its assignment per the request of Dr. Victor Ukpolo, Chancellor of Southern University at New Orleans (SUNO), dated July 15, 2011. The Academic Committee is one of the six (6) committees set up to address various components of academic life that are relevant to institutional collaborative endeavor.

The Academic Committee held two major meetings on July 28, 2011 and August 11, 2011, and some participants from each institution carried out individual assignments following each meeting that have contributed to this report. Campus representatives interacted with relevant stakeholders and submitted proposals which were mutually discussed by the committee and accepted, modified, or noted. The following faculty/staff represented each campus and contributed to the development of the recommendations that follow:

Delgado Community College (DCC)

Dr. Harold Gaspard hgaspa@dcc.edu
Acting Vice Chancellor for Academic Affairs/
College Provost

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THE RECOMMENDATIONS

The recommendations are grouped under the following categories:

1. Curriculum
2. Research and Grantsmanship
3. Faculty
4. Tracking of Transfer Students
5. Development of a Joint DCC-SUNO-UNO Website
6. Annual Joint University Lecture Series

I. CURRICULUM

- 3+2 Engineering Program (SUNO and UNO)

The University of New Orleans (UNO) has established a cooperative dual degree also known as 3+2 program in physics/engineering. The program is five years in length and leads to a Bachelor of Science degree in Physics from the cooperating university and a Bachelor of Science degree in engineering from UNO. Students attend the cooperating university for three years, majoring in physics, and then transfer to UNO for two additional years, concentrating in one of the four professional engineering degree programs: civil, electrical,

mechanical, or naval architecture and marine engineering. Students are awarded the two baccalaureate degrees upon completion of the five-year program. During the first three years of the program the student takes basic arts and sciences courses. The student is then eligible to pursue UNO's B.S. degree curricula in engineering. Registration, in writing, at the UNO College of Engineering is required. At the time of registration the student will receive advising necessary to direct and complete the program. The student must be admitted to UNO and to the College of Engineering (not pre-engineering) for the last 60 hours of the engineering degree. Cross-registered courses taken before admission to the College of Engineering do not count in the 60 hours. Students not admitted before the last 60 hours will be considered as transfer students, not as dual degree or 3+2 students.

This program is still described in the UNO catalog as the "Dual Degree Program with Xavier, SUNO, Loyola, Dillard", i.e. the agreement with SUNO was not terminated. SUNO was unable to participate after the B.S. Physics was eliminated in January 2006. The committee recommends all possible support for SUNO to resume participation in the program. SUNO is currently developing a B.S. Mathematics and Physics program proposal through which the institution could once again award B.S. Physics. The university will be able to resume the partnership once the proposal is approved.

- **Joint Masters Program in Education (SUNO and UNO)**

Board of Regents had in January 2006, requested SUNO to develop a Masters degree program in Curriculum and Instruction with concentrations in Early Childhood and Elementary Education. The proposal submitted by SUNO was reviewed by national experts, and Board of Regents asked SUNO to revise the proposal. Recent discussions highlight concerns about the viability of such a program, judging from current trends in the state. SUNO wants to explore the possibility of developing a joint Masters program with UNO. Baccalaureate degree holders in education from both institutions could supply students for the graduate program selected in sufficient number to ensure that a minimum of five graduates per year are produced. SUNO working alone may not achieve the Board of Regents mandate.

- **2+2 Agreements (DCC & SUNO and DCC & UNO)**

All three institutions will continue to support the existing 2+2 agreements which allow students who have earned an Associate degree at Delgado Community College to transition smoothly into the Junior year at SUNO or UNO and complete the additional 60 credits required to earn a baccalaureate degree at the four-year institution. For instance Delgado and SUNO already have a 2+2 agreement in B.S.

Biology, B.S. Mathematics and B.S. Criminal Justice, and are currently exploring expansion of the agreement to include B.A. in Child Development and Family Studies and B.S. in Early Childhood Education.

Similarly, DCC and UNO have 2+2 agreement in Business Administration.

The statewide articulation matrix developed by BoR and state institution representatives a year ago facilitates curriculum alignment for the degree programs involved. The committee recommends that the three institutions should take advantage of the matrix and continue to explore the development of additional 2+2 agreements.

- **College Connection (DCC & UNO; DCC & SUNO)**

Delgado has signed a College Connection agreement with UNO, and lately SUNO. The agreement allows students who desire to pursue a college degree at UNO or SUNO but fail to meet admission requirements outright, to be offered seamless admission by DCC. The College Connection Agreement between DCC and SUNO allows the student to transfer after completing at least 12 credits at DCC with a minimum of a 2.0 grade point average and must not need more than one developmental course. The College Connection Agreement between DCC and UNO requires that the student complete all developmental coursework, at least 18 hours of non-developmental coursework, a grade point average of 2.25 and be in good academic standing. (Effective 2014 all developmental coursework must be completed prior to transfer to a four year institution). The Committee recommends continuation of the program as it promotes higher education in a large population of Louisiana high school completers who otherwise may not have access to a baccalaureate degree.

- **Social Work/Criminal Justice (SUNO & UNO)**

SUNO is highly regarded for its programs in Social Work and Criminal Justice. UNO would be interested in exploring ways that the SUNO programs could be used to enrich the experiences, particularly at the graduate level, of UNO students.

- **Sports Medicine (DCC & UNO)**

Delgado is exploring programs in Sports Medicine. UNO is already running programs in this area. The possibility of a joint program with DCC could be explored with the appropriate Deans and Chairs at UNO.

- **Continuation of Cross-Enrollment Agreements (DCC-SUNO-UNO)**

The value of the existing cross-enrollment agreements within the three institutions was reiterated. It has allowed several students to meet graduation date target when they were unable to enroll in urgently needed courses on their own campus, especially during the senior year. The existing agreements should continue.

2. RESEARCH AND GRANTSMANSHIP (SUNO & UNO) and (DCC & SUNO)

The committee acknowledged major research initiatives which individual faculty at SUNO or UNO had established in the past with counterparts on the other campus. Improvement of Research and Grantsmanship collaboration is expected to attract additional extramural funds for quality academic programs, and the committee strongly encourages this. Specific grant-supported joint research initiatives between SUNO and UNO include:

- Development of the DNA teaching and research laboratory at SUNO, supported by LA Board of Regents and Department of Defense Infrastructure Support Program for HBCU/MI grants. The facility had enabled SUNO to run a Molecular Biology lecture and laboratory elective since 2001. This achievement had greatly facilitated mentorship activities and enhanced the success of B.S. Biology graduates in gaining admission into graduate and professional schools.
- Research partnership and 3D Internet work is in progress to create a great impact on participating campuses. DCC has shown an interest in 3D Internet and campuses will continue to collaborate on this initiative.
- Research partnership focusing on student mentoring in Biological Sciences, sponsored by the National Science Foundation (NSF) is in progress, and efforts will be made to renew the grant at the appropriate time.
- DCC & SUNO are presently engaged in developing the Five Fifth's Agenda.
- DCC & SUNO are developing Honore's Center.
- Jennifer Johnson of DCC has been working with Dr. Germain McCarthy of UNO on the Louisiana Systems Initiative Program (LaSIP) for the last three years.

Typical research-intensive academic programs that could form basis of future collaboration within the three campuses are as follows:

(1) Goal: Develop a pre-nursing program for non-traditional students between DCC-SUNO-UNO that uses on-line hybrid technologies such as Blackboard and Second Life.

- DCC: provides Gen Ed. Courses, benefits from program completers that can enroll in nursing degree programs
- SUNO: provides Blackboard hybrid courses in relevant Biology courses
- UNO: provides Second Life environment content
- Rationale: Blackboard hybrid technology was used to retain nontraditional nursing students in Baltimore HBCU. Second Life was used in an online Nursing program
- Potential funding: NSF Research Coordination Networks (11-531)
(a)RCN-SEES: The Science, Engineering and Education for Sustainability,
(b) RCN-UBE: The Undergraduate Biology Education
- References: (Merrill EB, Reinckens T, Yarborough M, Robinson VI. Retaining and assisting nontraditional nursing students in a baccalaureate nursing program utilizing Blackboard & Tegrity technologies. ABNF J. 2006 Summer;17(3):107-10. PubMed PMID: 16948363.) (Schmidt B, Stewart S. Implementing the virtual reality learning environment: Second Life. Nurse Educ. 2009 Jul-Aug; 34(4):152-5. Review. PubMed PMID: 19574850.)

(2) Goal: Innovation Corps Program (I-Corps) NSF 11-560 (SUNO-UNO Entrepreneur-AMRI Partnership):

- An I-Corp team will need be established between SUNO, UNO and DCC prior to proposal submission. The I-Corps team will consist of three roles:
- Entrepreneurial Lead (SUNO): Minority students such SUNO graduates (e.g. Chaz Tanner) and the newly approved on-campus business incubator facility of SUNO will provide access to minorities, implementing NSF's requirement of Broader Impact for minorities. The former student has be knowledgeable about the innovation technology.
- I-Corps Mentor (SUNO or DCC): SUNO's *Dr. Louis Mancuso was mentor on several Entrepreneur awards of SUNO students and brings expertise to mentor the Entrepreneurial Lead of several and*
- Principal Investigator (UNO): The principal investigator from the Advanced Materials Research Institute will bring project ideas to be marketed by the Entrepreneurial Lead. The PI will also fulfill the requirement of having obtained an NSF grant in the last 5 years.
- References: <http://www.nsf.gov/pubs/2011/nsf11560/nsf11560.htm>
- Potential funding: Innovation Corps Program (I-Corps) NSF 11-560

(3) Goal: Maritime Environmental Resources and Information Center (MERIC)- SUNO BIOLOGY- DCC Technical Division:

- UNO will research and develop “clean technologies” applicable for the shipbuilding, ship repair, ship operations, and ship dismantling /recycling processes using its Emissions Test Facility (ETF) available can be used to simulate manufacturing processes to measure and model emission potential of various processes and materials.
- SUNO’s biology undergraduate students and faculty with track record of environmental research will take and analyze air, water, and soil sampling. Potential candidates are Dr. Kambhampati (bioremediation, soil, water sampling), Dr. Tietzel (fish and microbial marine analysis) and other faculty.
- Delgado’s TECHNICAL DIVISION headed by KIM RUGON, M.A., EXECUTIVE DEAN, will use students of the appropriate technical programs (e.g. Marine/Maintenance Electrical Apprentice Certificate of Technical Studies ,Sheetmetal Apprentice Certificate of Technical Studies, Welding Certificate of Technical Studies, Shipfitter Apprentice (TCA)) to apply the clean technologies for ship building, repair, dismantling
- Potential funding: TBA

(4) Goal: Informal Science Education (ISE) NSF 11-546 Partnership between DCC-SUNO-UNO:

- UNO: The Survey Research Center (Director: Dr. Robert T. Sims) will use its survey resources (questionnaire design and survey methodology, elite interviewing, personal interviewing, telephone data collection with (CATI) system) to (a) assess public exposure to Informal Science Education in the Greater New Orleans Area, (b) assess interest in Informal Science Education, (c) assess preferred topics of Informal Science Education e.g. Environmental Sciences such as Global Warming and Oil spills, Biomedical Science and Health, (d) assess preferred avenues of Informal Science Education such as Online virtual worlds such as 2nd life, games, activities at farmer’s markets or festivals.
- SUNO: Education faculty of SUNO such as Dr. Ezell will develop pedagogy, Natural Sciences Faculty such as Dr. Kambhampati & Tietzel & others (Biology), Dr. Omojola & Elaasar (Physics), Dr. Belmasrou & Marinov & Kim & Singleton & Chen (Mathematics) will develop content. The involved faculty will also attend relevant conferences such as “NSF- Becoming the Messenger” in preparation for the planned activities. Satellite Telecommunications Network Interface/Distance Learning (Mike Meehan, Title III) can disseminate material over New Orleans local cable TV network.
- DCC: Faculty and students of the Performance and Media Arts Degree with Concentrations: in Print/Broadcast Journalism, Public Relations, Speech Communication, Television Production, Theatre Arts will contribute in preparation as well as dissemination of material and outreach activities.

- Track Research, then Track “Scale up” of use of 2nd life, farmers’ markets, festival activities to teach STEM concepts to
- Potential funding: Informal Science Education (ISE) NSF 11-546

(5) Goal: Catalyzing New International Collaborations between New Orleans institutions (SUNO-UNO-DCC) and International Partners

- SUNO-DCC-UNO hosts planning visit of foreign collaborating international partners to draft and/or ratify collaborative agreements
- SUNO: Faculty of the Department of Natural Sciences use potential connections of faculty to diverse countries such as Africa, West Europe and Asia to find interested Faculty/Academic institutions abroad for collaborative research
- UNO: Shares and provides experience and expertise from UNO’s own established International Collaboration to assist DCC and SUNO to propose international collaborations. UNO initiates new collaborations.
- DCC: Faculty of DCC use potential connections of faculty to diverse countries such as Africa, West Europe and Asia to find interested Faculty/Academic institutions abroad for collaborative research
- Potential funding: Catalyzing New International Collaborations NSF 11-508

It is recommended that the Offices of Institutional Research and Grants and Sponsored Programs on the campuses meet and develop a process to involve more faculty and staff in joint research. There are research topics in Arts and Social Sciences, Business, Education, etc. relevant to Louisiana waiting to be explored.

3. FACULTY

Faculty interchange should be promoted for the benefit of all participating institutions. The committee notices weakness in this endeavor, and recommends improvement. Pitfalls of the past, e.g. between SUNO and UNO concerning two Chemistry Assistant Professors, should be avoided.

Dr. Adnan Omar, Chair of MGIS at SUNO serves on DCC’s CMIN Advisory Board.

4. TRACKING OF TRANSFER STUDENTS

Committee recognizes that extensive data on students who had transferred from especially DCC to SUNO or UNO and vice versa exist, but a systematic tracking process has probably not been developed by all institutions. The LA GRAD Act annual reports require data on transfer students between institutions. Relevant data that could be tracked include total number transferred yearly, programs involved,

retention at the new school, graduation/completers records, etc. UNO provided samples of such data at the August 11, 2011 meeting - see Appendix II.

All three campuses are encouraged to establish a systematic tracking system and share data as necessary, e.g. for GRAD Act reports, grant proposals, etc.

5. DEVELOPMENT OF A JOINT DCC-SUNO-UNO WEBSITE

A joint DCC-SUNO-UNO website will be devoted to academic and student life matters that are relevant to the success of students taking courses on the campuses, e.g. information on cross-enrollment, college connection, 2+2 programs available, campus housing, etc. This is recommended for immediate attention.

6. ANNUAL JOINT UNIVERSITY LECTURE SERIES

The committee recommends the establishment of at least one atmosphere each year where faculty, staff and students from the three campuses could interact. Annual Joint University Lecture Series will be an effective way to accomplish this. The details of the topics, the speaker, and the budget could be worked out. The committee recommends that the topic should always focus on Higher Education development in the state which stimulated the DCC-SUNO-UNO collaborative initiative.

The venue could be the UNO Arena.

APPENDIX

- I. Minutes of July 28, 2011 meeting.
- II. Minutes of August 11, 2011 meeting.



Memorandum

Delgado/SUNO/UNO Collaboration Efforts

Date: 7/22/11

To: Joe King, Victor Ukpolo, Debbie Lea

From: Mike Rivault, Committee Facilitator

CC: Eddie Francis, Carol Gniady, Tony Cook, Adam Norris

Re: Marketing Committee Meeting

Summary Statement

The committee met on Wednesday, 7/20 addressed multiple issues and generated a functional strategic direction for the collaboration efforts.

Situation Brief

With the recent focus on a merger, a key issue has been repeated by public officials: the notion that there should be greater collaboration and/or efficiencies among the three institutions. While perception of leaders in the state may be that there is little interaction between these, there are currently cooperative endeavors on many levels. It is important to demonstrate the current efforts under way as well as reach for an agreeable set of goals for future collaboration. Future efforts should have stated goals and measures and function across all areas within the institutions.

Details

The committee established the following initial 'marketing' goals:

1. Demonstrate the existing relationship among the three via media efforts (paid & earned).
 - a. Assess the possibility of funding a paid advertising campaign
 - b. Build an earned media program
 - c. Produce literature/collateral
 - d. Utilize web pages within each institution's site
2. Communicate the total value and impact of each via economic and educational data usage.
 - a. Pull together relevant data on impact (educational throughput, economic value, jobs created, external funding, etc.)
 - b. Design facts sheet/brochure
 - c. Incorporate findings into a publicity campaign
3. Collaborate with other committees to aid in the development of a strategic framework for overarching goal-setting and implementation plan development. This committee can foster a common thread approach across all committees.
 - a. Suggest common goals to Chancellors/Presidents
 - b. Facilitate idea sessions among committee chair/facilitators
 - c. Conduct focus groups with stakeholders and identify strategic goals
 - d. Produce strategic plan with assumption of embedded communications value within

Next meeting will be after initial Chancellor/Presidents' meeting. Mid/Late August.



INTEROFFICE MEMORANDUM

TO: HAROLD CLARK, JR. AND VONDA TAPLIN
FROM: DENISE REPMAN,, FACILITATOR, LIBRARY COLLABORATION SUBCOMMITTEE
SUBJECT: DCC, SUNO, & UNO COLLABORATION INITIATIVE
DATE: OCTOBER 2011
CC: DEBBIE LEA

The library subcommittee met via conference call and email several times to begin preliminary discussions of ways to collaborate in the future to support student success

The issue discussed at this time is the immediate prospect of providing classes this fall as part of the Honore Center, which involves only DCC and SUNO.

In response it may be stated that, initially, the libraries have services in place to support the students of the collaboration. The Southern University at New Orleans and Delgado Libraries are members of LALINC, the Louisiana Academic Library Information Network Consortium and LOUIS, the Louisiana Online University Information System. As LALINC members, academic libraries are all part of an existing reciprocal borrowing agreement.

FUTURE CONCERNS:

Further discussions are needed pending the outcome of the current subcommittees. The concerns will be based upon the needs of the students during this time and may involve, for example, accessing electronic reserves and electronic resources.

Report from the DCC-SUNO-UNO Collaboration Initiative Committee on Admissions

From: **Shawn Vinnett** <SVinnett@suno.edu>
Date: Sun, Oct 30, 2011 at 10:42 PM
Subject: RE: Admissions and Retention Committee - SUNO, UNO, Delgado Collaboration Initiative
To: Annette Nassali <annette.nassali@gmail.com>

Hello Annette,

Following is the result of the meeting held on Friday, October 28, 2011 by the Admissions Committee for the Collaboration Initiative.

Concepts developed to provide better education and social services to the students at Southern University at New Orleans, University of New Orleans, and Delgado Community College:

I. College Connection Partnership Program

-functions to allow the 4 year institution to track current students in the 2 year institution and ease the transition from the 2 year institution into the 4 year institution.

II. ACT Preparatory Classes

-functions to prepare high school students to achieve scores required by 4 year institutions
-functions both on high school campuses and college campuses

III. Counselor Collaboration and Training

-functions to train admissions counselors from all 3 institutions to counsel prospective students from the same general standpoint
-functions to sharpen admissions counselors' counseling skills

IV. College Outreach

-functions to inform and educate prospective students in grades 6 through 9 and their parents about the difference between the Louisiana Board of Regents Core Curriculum requirements and the Career and Technical track requirements

This committee is scheduled to meet again the week of November 7, 2011 at which time other concepts will be discussed.

Thank You,

Shawn J. Vinnett
Interim Director of Recruitment, Admissions and Retention
Southern University at New Orleans

**Working Committee on Institutional Research
Collaborative Initiative: Delgado Community College- Southern University at
New Orleans - University of New Orleans**

July 21, 2011, 9:00 – 11:00 a.m.

The Institutional Research directors of Delgado Community College (Cathy Sarrazin), Southern University (Ada Kwanbunbumpen) and the University of New Orleans (Becky Rutter) met on July 21st to discuss opportunities for collaborative efforts.

Informational Collaboration Efforts

While each director is responsible for university-specific reporting, the committee identified several areas for collaboration and information sharing. This is important because reporting responsibilities are increasing for GRAD Act, Legislative mandates, and federal requests.

- Share data alerts or news about deadlines, guidelines, new reports and requirements
- Rotate association memberships so each director passes along association information
- Share research data from official reports among the institutions
- Share responsibility for researching data for mandatory reports to eliminate duplication of effort
- Collaborate on video conference opportunities when offered as alternatives to travel
- Car pool to state and regional meetings

Directors Consortium

The directors thought this was an excellent opportunity to meet, share experiences and explore solutions to data reporting. Future plans include:

- Continue to meet at least once a semester
- Collaborate on approaches and solutions for responding to new mandatory reporting
- Collaborate on tracking techniques for institutional effectiveness and strategic planning
- Expand informational meetings to include staff and other local universities
- Identify innovative approaches for problem solving

Improve Public Awareness

Institutions need to inform the public about what data and statistics in the media actually mean. Some collaborative ways to do this is include:

- Produce consumer information about the three institutions in a consistent manner through web or joint reports

- Explore better ways to illustrate institutional productivity. (In future meetings, the group will define data that will provide more insightful information. Examples discussed were completer information that augments mere graduation rates, retention and persistence reports.)
- Incorporate web pointers that crosslist the Institutional Research offices

Survey options

Each institution offers an array of survey data. Some opportunities for collaborative initiatives include:

- Share survey instruments
- Explore options for collaborative surveys

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